Kirkland Emergency Communications Team (KECT) Membership Process

Persons interested in joining KECT are encouraged to attend KECT membership meetings and, if they hold an active FCC Amateur Radio License, check in to the KECT Sunday Night Net as a visitor.

Applying to KECT

Application to become a KECT member is made by:

1. Attending at least one monthly KECT meeting to meet other members and discuss interest with KECT leadership; <u>then</u>
2. Sending an email to KirklandEM@kirklandwa.gov requesting KECT membership. Attachments to this email should include (if they were not already delivered to the KECT Membership Coordinator at the KECT meeting):
   - The applicant's completed copy of the [KECT Membership Application Form](#)
   - Copies of IS-100 and IS-700 course completion certificates
   - Copy of the applicant's FCC Amateur Radio License
3. The KECT Membership Coordinator will schedule an interview with the applicant to learn more about them and determine if the applicant is a good fit for KECT.
   - At this interview the applicant will complete the Emergency Worker Form and return it to the KECT Membership Coordinator
4. The Emergency Manager or their designee will arrange to have the applicant meet with the City Volunteer Coordinator to complete the City's volunteer onboarding process, including passing a national background check.
5. After the volunteer onboarding process is complete, the applicant will be issued an ID badge an accepted as a Tier 1 KECT volunteer.

KECT Membership Prerequisites

Before applying to be a member of KECT, applicants must:

- Hold an active FCC Amateur Radio License. Licensing information can be found at www.arrl.org/licensing-education-training.
- Complete IS-100: Introduction to the Incident Command System. The class and exam can be found at training.fema.gov/is/courseoverview.aspx?code=IS-100.c
- Complete IS-700: An Introduction to the National Incident Management System. The class and exam can be found at training.fema.gov/is/courseoverview.aspx?code=IS-700.b